

**The Following Documents/ Papers/ Information are Required for
Processing the Proposal**

- 1 Photostat copies of approval letter from Board of Investment as the case may be.
- 2 Copies of relevant document, like foreign collaboration, L/C opened for imported machinery etc. as the case may be.
3. Board Resolution for availing the EEF facility.
4. Certified Copy of the Memorandum and Articles of Association, Certificate of Incorporation (Certified by Chairman/ Managing Director/ Director of or Secretary to the Company).
5. Certified Copy of trade license (Certified by Chairman/ Managing Director/ Director of or Secretary to the Company).
6. NOC from Office of Director General of Environment/UNO and other relevant Offices.
7. Bio-Data with Photograph of the Promoters (Sponsors)/ Directors as in Form -1.
8. Personal net worth statement as in Form- 2.
9. Declaration of particulars of sister/allied concern(s) as in Form-3.
10. A specimen of the letter to be addressed to the applicant's Banker(s) as in Form-4.
11. Project's viability tests as in Form-5.
- 12.. TIN of all the Directors, Sister Concern and the Company (if any).
13. Bank Account Number of All Directors and Company
14. Nationality Certificate/ National ID Card.
15. CIB Report (Up to date).
16. Audited Financial Statement of immediate Years for existing project.