



INVESTMENT CORPORATION OF BANGLADESH

HEAD OFFICE

8, RAJUK AVENUE, BDBL BHABAN (Level 14-17)
Dhaka-1000, Bangladesh

Procurement & Common Service Department

Date: 26.10.2016

Invitation for Tender

Sealed Tenders are hereby invited for Managed Service for Web Mail Server Configuration, Operation, Old Data Restoring and Maintenance related services as per The Public Procurement Rules, 2008 and subject to the following terms and conditions:-

1.	Ministry	Ministry of Finance.			
2.	Agency	Investment Corporation of Bangladesh.			
3.	Procuring Entity Name	AGM, Procurement & Common Service Department, ICB, Head Office, Dhaka.			
4.	Invitation for	Managed Service for Web Mail Server Configuration, Operation, Old Data Restoring and Maintenance.			
5.	Procurement Method	Open Tendering Method			
6.	Source of Funds	ICB's own fund			
7.	Name & Address of the office of Selling, Receiving & Opening Tender Document	AGM, Procurement & Common Service Department, Investment Corporation of Bangladesh, BDBL Bhaban (Level 17), 8, RAJUK Avenue, Dhaka-1000, Bangladesh.			
8.	Last date & time of selling tender documents	09.11.2016, during office hours.			
9.	Last date & time of submission tender documents	10.11.2016 up to 11.30 am.			
10.	Date & time of opening tender box	10.11.2016, 11.40 am.			
11.	Date & time of opening tenders by the Tender Opening Committee	10.11.2016, 11.50 am.			
12.	Eligibility of Tenderer	Tenderer having at least 10(Ten) years' experience of managing Webmail services & related other services as mentioned below and specified in the tender document. Completion certificate of similar types of services shall have to be submitted with the tender.			
13.	Lot	Description of Items/Materials	Qty.	Tender Security Amount (Tk)	Completion Time
	A	Managed Service for Web Mail Server Configuration, Operation, Old Data Restoring and Maintenance.	01	25,000.00	within 07 days from contract signing
14.	Price of Tender Document	BDT. 1,500.00 (One Thousand Five Hundred) only in the form of cash (Non-refundable)			
15.	Name & Designation of Official Inviting Tender	Helal Uddin Ahammed, Assistant General Manager.			
16.	Designation of Official for detail information of Tender	Assistant General Manager, Procurement & Common Service Department /Senior System Analyst, Hardware & Communication Department.			
17.	Address of Official Inviting Tender	Procurement & Common Service Department Investment Corporation of Bangladesh BDBL Bhaban (Level-17), 8, RAJUK Avenue, Dhaka-1000.			
18.	Contact details of Official Inviting Tender	Telephone: 9568655, 9563455 Ext 126.	Fax: 88-02-9563313	Mail: agm_procure@icb.gov.bd	
19.	The procuring entity reserves the right to change any terms and conditions of the tender document before the date of opening of the tender and accept or reject any or all tenders without assigning any reason whatsoever.				
20.	If, for any unavoidable reason or circumstances, the receipt and opening of tender cannot be held on the stipulated date the same will be held at the next working day at the same time.				
21.	Evaluation of Tenders will be made as per Public Procurement Act, 2006 and Public Procurement Rules, 2008.				

Helal Uddin Ahammed
Assistant General Manager

